

**MEETING OF UTTLESFORD FUTURES BOARD held at 2.00 pm at the COUNCIL OFFICES SAFFRON WALDEN on 25 November 2008**

Present:- Councillor Howard Rolfe (UDC)  
Councillors Catherine Dean, Mark Lemon, Jan Menell and Alan Dean (Economic Development Group), John Mitchell (Chief Executive, UDC) Gaynor Bradley (Community Partnerships Manager UDC), Kerry Vinton (Assistant to Community Partnerships Manager). Graham Fletcher (Federation of Small Businesses), Paul Garland (Sustainable Uttlesford), Kevin Wakefield (Essex Police), Sue Sumner (CVSU), Yvette Wetton (ECC/CDRP), Alison Cowie (West Essex PCT) Greg Keys (Essex Fire and Rescue Service), Ray Gooding (Essex County Council), Yasser Alromisse (Community Safety Officer), DCI Chatterton Special Branch of the Police.

**F28 PRESENTATION**

A presentation was given to the Board by DCI Bob Chatterton of the Special Branch regarding the importance of local knowledge in preventing individuals from being radicalised to become violent extremists.

**F29 APOLOGIES**

Apologies for absence were received from Councillor K L Eden, Superintendent Steve Robinson, Chief Inspector Joe Wrigley, Ollie Holford and Toni Coles.

The Chairman of the Board, Councillor H S Rolfe welcomed Kerry Vinton from Go-East who was providing support to Gaynor's team on a temporary basis, and Councillor E Hicks the new Chair of the Uttlesford Council for Voluntary Services.

**F30 MINUTES**

The Minutes of the Management Team held on 26 August 2008 were received, confirmed and signed by the Chairman as a correct record.

**F31 BUSINESS ARISING**

**i) Minute F19 – Empowerment White Paper -**

The Community Partnerships Manager explained that she and Kerry Vinton were preparing a paper to go to the next meeting of the Committee. She agreed to circulate details of the peer challenge aspect with the next meeting of the Group.

AGREED that Group Chairs be asked to consider the paper and an item on this subject be placed on the agenda for the next meeting of the Group.

## **ii) Minute F18 – Training for LSP Members**

The Community Partnerships Manager submitted a draft training plan for consideration. Members of the Board were asked to comment on this within the next two weeks. The plan would then be developed and implemented.

## **F32 LAA PRG PROJECTS UPDATE**

The Chairman updated the meeting on the bid results which were generally positive. It was noted however that Essex County Council had decided not to fund the Economic Development Working Group's project of Business Survey as requested through the PRG, however, Essex County Council would offer £5,000 from alternative funding towards a survey costing up to £10,000. The Board agreed to commit another £5,000 towards the survey.

The Chairman expressed gratitude to Gaynor for her work on this topic.

AGREED that a special meeting be held in January around agreeing observations from the all partners, and that a regular Board meeting be held in January on the allocation of the funding for projects.

## **F34 CORE BUSINESS/ADDED VALUE PROJECTS**

The Community Partnerships Manager explained that she wished to add value to the partner agencies by raising the profile of previous Local Strategic Partnership successes. The aim is to establish what added value projects brought to the LSP can bring, and what is the core business of the agencies.

A paper would be circulated to the thematic groups to seek information on which elements of the action plan were core business for the agencies or additional projects.

## **F37 TRANSPORT GROUP**

The Community Partnerships Manager explained that the Transport Forum was keen to become a working group of the LSP, but that the Road Safety Group was not interested in merging with the Transport Group, because they would not wish to lose the emphasis on Road Safety issues.

The Community Partnerships Manager said that as the Road Safety Officer attends both groups anyway and there were linkages, so merging the groups was probably not necessary.

## **F38 GROUP'S ACTION PLANS**

Action plan updates were presented by the representatives of the following organisations listed below. The Chairman of the Committee indicated that he would like views at the end of the item on whether the action plan format was the right one.

Children & Young People's Strategic Partnership (Gaynor Bradley)

Healthy Communities & Older People Working Group (Sue Sumner)

Economic Development, Learning & Skills Working Group (Cllr Alan Dean)

Crime & Disorder Reduction Strategy Group (Yvette Wetton)

Environment Working Group (Paul Garland)

Transport Working Group (Cllr Keith Eden)

Arising from the presentations by representatives of organisations it was agreed that Councillor Joe Pike be invited to make a presentation to a future meeting about services for Children and Young People (CYPSP), and that promotion of wood based fuel be investigated (EDLSWG)

As regards the format of the update it was agreed that it should concentrate on priority information rather than usual business. Discussion should take place only on “red” issues and there should be no printing in colour. Paperwork should be circulated before the meeting, rather than at it, with pagination and headings to indicate from which sub-group the report came.

#### F39 **ESSEX COMPACT**

Sue Sumner, Chair of the Healthy Communities and Older People Working Group, presented the Essex Compact, the statutory/voluntary sectors protocol, with five codes of practice for adoption.

She explained that it would be necessary to appoint a compact champion to embed the compact in organisations.

AGREED that the Compact be signed and the matter of appointment of a champion be brought to the next meeting of the Board.

#### F40 **NEXT MEETING**

AGREED that the next meeting takes place on Wednesday 21 January at 1.00pm

The meeting ended at 4.55 pm.